



**REPORT OF THE
NCAA DIVISION III MEMBERSHIP COMMITTEE
NOVEMBER 17, 2022, VIDEOCONFERENCE**

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

1. **Welcome and announcements.** The NCAA Division III Membership Committee commenced business at 1 p.m. Eastern.
2. **Membership Committee roster and Conflict of Interest.** Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal if a conflict of interest might arise. Committee members reviewed the roster and conflict of interest documentation and updated as necessary. Committee members followed the recusal procedures during all deliberations.
3. **Review policies and procedures.** The committee reviewed the policies and procedures documents.
4. **Review of October 20 videoconference report.** The committee reviewed and approved the report from the October 20 videoconference.
5. **Election of Membership Committee chair.** The committee tabled this item and will elect a new committee chair at the December meeting.
6. **Review of sports sponsorship waiver request from Keuka College.** The committee approved the request to waive the minimum sports-sponsorship requirements per Bylaw 20.11.3.8 (minimum contests and participants) for the 2021-22 academic year in the sport of men's cross-country. In its review, the committee noted extenuating circumstances highlighted by the significant impact of the COVID-19 pandemic on the institution's athletic programs, including the men's cross-country program. The committee recognized the institution's extensive efforts to remedy its roster shortcomings and the detailed action plan demonstrating how it will remedy these challenges for the 2022-23 academic year and beyond.
7. **2023 NCAA Convention attendance requirement.** The committee confirmed the membership requirement to attend the NCAA Convention will be met by casting a vote at the Division III Business Session on Saturday January 14, 2023. A vote cast at the Division III Special Rules of Order Business Session on Friday January 13, 2023, will not be considered attendance at the NCAA Convention.
8. **Review of the questions and answers (Q&A) document for 2023 NCAA Convention Proposal No. 2023-9.** The committee reviewed the draft Q&A document item for Convention Proposal 2023-9, providing feedback to staff for the response to question 5 ("If an institution loses their conference affiliation, can the institution move forward through the provisional or reclassifying membership process?"). The committee recommended staff should draft language highlighting the committee's existing procedures for reviewing mitigating circumstances related to compliance

of membership requirements during the membership process. The committee otherwise approved the draft Q&A document items for the proposal.

9. **Discussion of sports sponsorship minimum requirements.** The committee reengaged in a discussion of Division III minimum requirements for sports sponsorship. Staff provided an overview of the current legislative sponsorship minimums and waiver opportunities provided in Division III bylaws. The staff also provided the committee with a comprehensive history of the institutions that have failed to meet individual sport minimums, institutions sponsoring at or one above the overall minimum number of sports, past membership survey findings, and recent enrollment trends. The committee will continue the discussion during the December videoconference with the intent of determining the propriety of the current minimum requirements.

10. **Future meeting dates.** The committee reviewed its upcoming meeting schedule.

Committee Chair: Charles Jacobs, St. Norbert College, Northern Athletics Collegiate Conference

Staff Liaisons: Eric Hartung, Division III Governance

Tiffany Alford, Academic and Membership Affairs

NCAA Division III Membership Committee November 17, 2022, Videoconference	
Attendees:	
Corey Borchardt, Upper Midwest Athletic Conference.	
Kim Fierke, SUNY Oneonta, State University of New York Athletic Conference.	
Charles Jacobs, St. Norbert College, Northern Athletics Collegiate Conference.	
Erica Lemm, Mount Holyoke College, New England Women's and Men's Athletic Conference.	
Bill Stiles, Alvernia University, Middle Atlantic Conferences.	
Elliott Strickland, Pennsylvania College of Technology, United East Conference.	
Megan Valentine, SUNY Polytechnic Institute, North Atlantic Conference.	
Michael Frandsen, Wittenberg University, North Coast Athletic Conference.	
Monique McLean, Trinity Washington University, Independent.	
Absentees:	
Jan Hathorn, Washington and Lee University, Old Dominion Athletic Conference.	
Guests in Attendance:	
None.	
NCAA Staff Support in Attendance:	
Evan Guimond and Eric Hartung.	
Other NCAA Staff Members in Attendance:	
Louise McCleary and Bill Regan.	